|  |  |  |  |
| --- | --- | --- | --- |
| **Track Title:** | Track – title only exactly how it should appear on DSPs (Manager) | **Version:** | ‘Acoustic’, ‘Live’ etc. If just the original, leave blank (Manager) |
| **Artist(s):** | Artist name – don’t need to add the featured artist name (Manager) | **Featured Artist(s):**  **(if applicable)** | Primary at track or product level listed here (Manager) |
| **ISRC Code:** | ISRC code – supplied by Label (Label) | **UPC(s)** | UPC Code(s) – supplied by Label (Label) |
| **(P) Year** | Release year (Label) | **(P) Company** | Label – plus any additional label name if needed (Manager, Label) |
| **Writers (including splits):** | Writer names with their respective splits (Manager) | **Publishers (specify the writer(s) they represent):** | Publisher of each writer, format is ‘Publisher (Writer Surname)’ (Manager) |
| **Genre:** | Genre (Manager, Label) | **Explicit (Y/N):** | Explicit Yes or No (Manager, Label) |
| **Track Duration:** | Duration (Label) | **Sample Credit (if applicable):** | Sample Credit (Manager, Label) |

**Samples** – if any samples used, please supply all sample credit information.

|  |  |
| --- | --- |
| **Recording Location & Country:** | Be as detailed and accurate as possible (Manager) |
| **Recording Date:** | Be as detailed and accurate as possible (Manager) |
| **Producer(s):** | Write how the producer would like to be displayed on the credits (such as Spotify), however be mindful this information is used for PPL so ensure you get the approved credit from the producer’s manager (Manager) |
| **Recording Engineer(s):** | Same as above |
| **Mix by:** | As above |
| **Mastering Engineer(s) & Mastering Studio(s):** | As above |

|  |  |
| --- | --- |
| **Contracted Performers’ Name(s)** | **Instrument Played / Vocal etc** |
| Any person who worked on the song, who is receiving a royalty and is therefore contracted. This includes the artist. (Manager) | List the contribution / instrument for each Performer |
|  |  |
|  |  |
|  |  |
| **Session Musicians’ Name(s)** | **Instrument Played / Vocal etc** |
| Any person who worked on the song who’s not getting a royalty but who has still contributed. (Manager) | List the contribution / instrument for each Performer |
|  |  |
|  |  |